

**Governing Board of Contemplative Outreach**  
**Zoom Meeting Minutes August 2, 2022**  
**APPROVED**

**Governing Board Members Present:** Jenny Adamson, Phil Jackson, Pat Johnson, Jim McElroy, Diane Ryan, Julie Saad, and Carol Quest

**Also Present:** Mary Jane Yates, administrator

**1. Opening Reflection:** Diane led 10 minutes of Centering Prayer ending with Theological Principle #6.

**2. Approval of Minutes:** 7/19/2022 minutes were approved by consensus.

**3. Discussion of Finances:** Differences in projected and actual budget amounts were explained by the volatility of our investments. The Board agreed to leave investments alone at this time but will use as "need determines function".

**4. COPOST Request:** In response to the Contemplative Outreach Prison Outreach Service Team request for funding for a team retreat, the Board authorized paying the full cost for any formerly incarcerated attendees. The Board asks others to pay their own way if possible with the option to apply for scholarship when needed. COPOST may carry over unused retreat funds from the team's 2022 budget into 2023. Approved by consensus. Mary Jane will write an equity and equality statement to inform current and future decisions within the organism.

**5. September meeting with staff and Chicago members:** Responding to the proposed schedule the Board agreed on the need for breaks, possibly 20 minutes in both morning and afternoon sessions plus others as needed.

**6. Conflict Resolution Process:** The Board agreed to use this process when necessary. This process is an available tool for others to use but not something prescribed.

**7. Governing Board Intentions:** The September meeting discussions between the Board and Staff will consider how the two groups can collaborate including input on roles and intentions.

**8. Closing** Guideline #13.

**9. Next Board Zoom Call to be determine**

Respectfully submitted,  
Carol Quest, secretary